

<i>Library Commission approved minutes as presented on Apr 9, 2019.</i>

1. CALLED TO ORDER AND ROLL CALL:

Pamela Bailey, Chair, called the meeting of the Library Commission to order at 6:30PM on Tuesday Mar 19, 2019.

Members Present: Pamela Bailey, Chair; Kathleen Poulsen, Vice-Chair; Jon Youngberg, Secretary; Elizabeth Beechwood; Kirsten Beier; Nickie Augustine; Matthew Hampton, Student;

Members Absent: Valyrie Ingram (excused);

Staff: Colleen Winters, Library Director

Council Liaison: Adolph “Val” Valfre

Others: Catie Beier.

2. ADDITIONS/DELETIONS:

Election of officers for 2019. MOTION: Elizabeth moved to re-elect the current slate of Library Commission officers for 2019, seconded by Nickie. **MOTION CARRIED** by all.

3. APPROVE LIBRARY COMMISSION MEETING MINUTES OF Feb 12, 2019:

MOTION: Elizabeth moved, seconded by Kathleen, to approve the February 12, 2019 minutes as amended. **MOTION CARRIED** by all.

4. CITIZEN COMMUNICATIONS: None.

5. INFORMATIONAL ITEMS:

5a. FOUNDATION REPORT: Colleen Winters shared comments about the activities of the Library Foundation of Forest Grove:

a) The Foundation is planning to send out a **newsletter** to those who have recently donated to the Foundation. This would be the first newsletter in about 10 years.

b) Worked on the **Memorial Garden Project** and the **Ginsburg Memorial**. The next Foundation board meeting will focus only on this topic. Role & expectation for City Parks Dept. Looking at other memorials and plaques for ideas. Hoping for general agreement on ideas at this point, not setting final details.

c) See the Library Foundation of Forest Grove’s web site at: www.fglf.org.

5b. FRIENDS REPORT: Colleen Winters shared comments about the activities of the Friends of the Forest Grove Library:

- a) Latest **newsletter** has been mailed to current members of Friends. Library Commission members are urged to check Friends membership status.
- b) The **Spring 2019 Used Book Sale** is scheduled for the week of April 15 – 20, 2019. Set-up for the sale will begin on Apr 10, with take-down scheduled for April 22, 2019. The normal call for volunteers can be expected.
- c) The Friends web site is at: fglibraryfriends.org.

5c. COUNCIL LIAISON REPORT: Adolph “Val” Valfre shared comments about the recent activities of the Forest Grove City Council:

- a) Tourism development contractor hired.
- b) Continued work on City Council’s Goals and Objectives.
- c) Audit for City went well. Income increasing.
- d) Power & Light work meeting.
- e) Mar 30 is Grand Opening for new Cornelius Library. Events during day.
- f) CPO joint meeting on local Homelessness news and info. To be held at the new Cornelius Library.
- g) City Council continuing **B & C Review process**. Comments from several of the B’s & C’s (including the Library Commission) are being considered.

5d. LIBRARY DIRECTOR’S REPORT: Colleen Winters reported these items:

- a) Colleen attended meetings with 60 other Oregon library directors and heard talks and discussions on: (1) homeless in the libraries, (2) tide of opinion moving against library fines, and (3) helpful customer interactions at libraries.
- b) A quick WCCLS survey currently under way. We are urged to take the online survey within the next few days.
- c) 2019 is the 110th anniversary of the Forest Grove City Library. Might celebrate this anniversary in October, ideas discussed:
 - 1. Local author might give talk. Friends might buy some of his books, leading up to an “Everybody Reads” event.
 - 2. Dedication of Ginsburg Memorial.
 - 3. Programs for children, tweens, and teens.
 - 4. Bookmark Contest.
 - 5. Advertise around town.
- d) **Events of interest held at the library in the last month:**
 - 1. Feb 23 – The Generous Listener – Adults Read Aloud
 - 2. Mar 1 & 15 – Adult Escape Room
 - 3. Mar 5 – Cultural Series – “Chayag en Familia” – Andean music and dance.

4. Mar 9 – Art of Breadmaking for Kids.

5. Mar 16 – TED talks – “The Danger of a Single Story”.

e) Events of interest planned at the library in the next month:

1. Mar 20 – Grief: A Community Discussion. Panel discussion.

2. Mar 23 – The Generous Listener – Adults Read Aloud

3. Apr 2 – Cultural Series – John Dodge – “A Deadly Wind” – A talk and book about the 1962 Columbus Day Storm.

f) At the next Library Commission meeting, Colleen plans to talk about the future of programming at the library. An example would be: to revise and restart the “Great Conversations” panel discussion style of event in 2020.

6. DISCUSSION OF ITEMS:

a) 2019 Library Commission goals. Colleen led discussion of 2019 Goals, using the 2018 Goals document as a starting point.

1. New Strategic Plan needed for 2020 thru 2022. Use survey results too, besides some sort of Strategic Plan method to be decided.

2. The Library Commission’s Bylaws will have to be updated this year or next.

3. Survey – follow-up events for the “Listening Tour” are possible in 2019, with very focused questions. Otherwise, library staff are still processing results of the big 2018 Survey and Listening Tour.

4. National Library Week, and Library Staff Appreciation ideas and events planned and discussed.

5. Colleen suggested that instead of a “Gathering of the Groups” event in 2019, we could host an event where the Library Commission, the Friends Board, and the Foundation Board meet and present future plans to each other.

6. We are reminded that each commission should make a short presentation to the City Council annually, starting this year.

7. Two possible topics to discuss at a “Gathering of Library Boards and Commissions” meeting are: (a) WCCLS strategic plans, and (b) Library fines.

7. ANNOUNCEMENT OF NEXT MEETING:

The next Library Commission meeting will be held on Tuesday April 9, 2019 at 6:30PM, in the Library’s Rogers Room.

8. ADJOURNMENT:

Hearing no further business, Chair Bailey adjourned the meeting at 8PM.

Minutes respectfully submitted by:

Jon Youngberg, Library Commission Secretary